

ON-SITE FATALITY INVESTIGATION CHECKLISTS

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Modify the checklists below as needed for the circumstances. Do not violate HIPPA rules.

VICTIM:

INTERVIEWER:

Activity	Action/Comments	Date Completed
Review provided reports		
Check media reporting		
Set up chronology		
Ask client re: level of investigation?		
List of those involved and role		
Develop additional questions		
Notify Training Agency and ask for their notification to those involved		
Conduct interview(s)		
Examine gear and photo		
Take air samples, collect existing		
Rental records: collect victim		
Sales records – victim's		
EMS Services Records		
Chamber Records		
Coast Guard Records		
Police Records		
Visit site and photo		
Get coroner's report		
Get newspaper reports		
Interview rescue agencies		
Get charts of site		
Write report		

BARSKY – INTERVIEW QUESTIONS AND CHECKLISTS FOR GEAR INSPECTION

QUESTIONS FOR EACH PERSON INTERVIEWED (TRAINING INCIDENT)

Date of interview:

Age:

Date of Birth:

Driver's License Number

Occupation:

Home Address:

Home Telephone:

Business Address:

Business Telephone:

Do you have any special education or training?

First started diving:

How many dives have you logged?

Certified as an instructor when, where?

How many students have you certified?

How long have you worked in your current job teaching diving?

How did you first meet the victim?

Describe the victim's personality?

Did you have any sort of personal relationship with the victim outside of the class setting?

Was the victim physically fit?

Did the victim smoke cigarettes?

What knowledge evaluations (quizzes) had the victim completed prior to the accident?

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Were any photographs or video taken of the victim in their gear prior to the accident?

Did you review the victim's log book to find out what their diving experience was prior to the class or the accident?

Do you know if the victim was ever involved in a previous diving accident?

What time did you arrive at the dive site on the day the accident took place?

What time did the victim arrive at the dive site on the day the accident took place?

How did the victim arrive at the dive site (car, bus, boat)?

What was the weather like on the day of the accident?

What was the air temperature?

What was the water temperature?

What was the sea surface like?

What activities had preceded the accident on the day that it took place?

What was the victim's health like prior to the accident?

Had the victim made any dives during the 24 hours prior to the dive where the accident took place?

If yes, what were the dive profiles for those dives?

How many students were participating in the in-water activities that day?

How many assistant instructors were with you on the day of the accident?

What was the underwater visibility on the bottom?

Did the victim appear unusually apprehensive prior to the accident?

Did you inspect the victim's gear prior to his entry into the water?

Did you do a pre-dive briefing?

For each dive:

Did the victim have any difficulty entering the water?

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Did the victim have any difficulty during descent?

Did the victim have any difficulty on the bottom?

Did the victim have any difficulty on the ascent?

Did the victim have any difficulty on the surface returning to the vessel?

What activity was the victim engaged with at the time of the accident?

Who was the victim's dive partner at the time of the accident?

Where was the victim's dive partner at the time of the accident?

How did you first become aware that there was a problem with the victim?

What time did the search for the victim begin?

Where was the victim first recovered?

What time was the victim recovered?

What position was the victim in when he was recovered?

What dive gear was the victim wearing when recovered?

Was the weight belt still in position?

Was there air in the scuba cylinder?

How was the victim brought to the surface?

Did you administer CPR?

Did you administer oxygen?

Did you have an oxygen kit present?

Did you have a first aid kit present?

Were your CPR qualifications current at the time of the accident? Are they current now?

Are you qualified to administer oxygen?

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Who administered CPR?

What time did CPR start?

Who called the paramedics or other rescue agency?

What time was that call made?

What time did the first rescue agency arrive on scene?

Who was the first rescue agency to arrive on scene?

Did you give any statement to the police after the accident?

Did you give any statement to the coroner after the accident?

Were any photographs or video taken of the victim and their gear after the accident?

Did you inspect the victim's equipment after the accident? If yes, what did you find?

What happened to the victim's equipment after the accident?

Did you see any sign that the victim used street drugs or alcohol at any time prior to the accident?

Was there any indication the victim was using prescription drugs or over the counter drugs?

Were there other witnesses to this accident who are not mentioned in your report?

Were there any articles about the accident in the newspaper or footage on local TV?

Have you had any contact with the victim or family since the accident?

Have you been contacted by any attorney's representing the victim or family since the accident?

Do you have an original or rough set of notes regarding this accident?

Did you make an entry in your logbook regarding this accident?

Can you think of anything else important that I should know about this accident?

BARKSKY – INTERVIEW QUESTIONS AND CHECKLISTS FOR GEAR INSPECTION

DIVING ACCIDENT EQUIPMENT INSPECTION

Victim's Name:			
Location of Accident:			
Date of Accident:			
Case Number:			
Date of Gear Inspection:			
Location of Gear Inspection:			
Parties present during inspection:			
Has gear been washed or cleaned?			
Was gear tested by police?			

COMPLETE SYSTEM:

COMPLETE SYSTEM:			
Is tank band tight?			
Is tank band at appropriate height?			
Is regulator oriented properly?			
Is BC inflated?			Photo Taken?
Is the air on?	Remaining tank PSI?		
Other issues?			

TANK:

TANK:		Size:	
Manufacturer:		Serial Number:	
Working Pressure:		Date Manufactured?	
Other marks:		Color of tank:	
Hydro test dates:			
VIP History:			
Pressure in tank:		General condition:	
Boot:		Photo Taken:	

TANK VALVE:

TANK VALVE:			
Manufacturer:		Type of Valve:	
O-ring condition:		Condition of Valve:	
Operation of valve:		Photo Taken:	
Number of turns to fully open:			
Serial Number:		Other marks:	

BUOYANCY COMPENSATOR:

Manufacturer:		Model Name:	
Serial Number:		In-service date:	
Bladder type:		Condition:	
Size:		Color:	
Other marks:		Photo Taken:	

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Lift Capability:			
Corrugated Hose Condition:			
Corrugated Hose Attachment:			
Condition of waist belt:			
Condition of chest strap:			
Condition of shoulder straps:			
Condition of tank band:			
Contents of right pocket:			
Contents of left pocket:			
Items clipped to BC:			
Strap condition:			
Strap properly threaded?			Photo Taken:

POWER INFLATOR:		General Condition:	
Manufacturer:		Number tie-wraps:	
Serial Number:		Other marks:	
Mouthpiece condition:		Model:	
Condition of tie-wraps:			

BC FUNCTION TESTS:	
Does BC hold air?	
Does power inflator function properly?	
Does regulator function work?	
Does overpressure relief work?	
Does dump valve work?	
Does BC utilize remote exhaust?	

Notes:

BARSKY – INTERVIEW QUESTIONS AND CHECKLISTS FOR GEAR INSPECTION

REGULATOR:

Manufacturer:		Model:	
In-service date:			
FIRST STAGE:			
Serial Number:		Condition:	
Filter condition:		Environmental cap?	
Dust cap:		Color:	
Shop ID marks:		Finish Condition?	
Photo Taken?			
PRIMARY SECOND STAGE:			
Manufacturer		Model:	
Serial Number:		Color:	
Shop ID marks:		Condition:	
Condition mouthpiece lugs?			
Condition tie-wrap?			
Photo Taken?			
OCTOPUS SECOND STAGE:			
Manufacturer		Model:	
Serial Number:		Color:	
Shop ID marks:		Condition:	
Condition mouthpiece lugs?			
Condition tie-wrap?			
Photo Taken?			
INFLATOR HOSE:			
For BC?		Condition:	
For Dry Suit?		Condition:	
Photos Taken?			

Notes:

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DIVE COMPUTER:			
Manufacturer:		Model Number:	
Serial Number:		Color:	
In-Service Date:		Condition:	
Shop ID Marks:		Battery Condition:	
Calibrations:		Calibrated By:	
Photos Taken?			
Readings:			
Has data been downloaded?			

Dive #	Date:	Time of Day:	Depth:	Bottom Time	Ascent Rate
Dive #1					
Dive #2					
Dive #3					
Dive #4					
Dive #5					
Dive #6					
Dive #7					
Dive #8					
Dive #9					
Dive #10					

Notes:

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Instrument Console:	
Manufacturer:	
Depth Gauge:	
Depth Gauge Model	
Depth Gauge Manufacturer:	
Depth Gauge Serial Number	
Max Depth Indicator Reading	
Range of Depth Gauge	
Does gauge read zero?	
General condition:	
Photo Taken?	

Submersible Pressure Gauge:	
Range	
Manufacturer	
Serial Number:	
Does gauge read zero?	
Condition	
Photo Taken:	

Slate Present:	
Markings on slate:	

Comments:

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Dry Suit

Manufacturer		Model	
Size:		Color	
Serial Number			
Inflator Valve Mfg.		Condition Exhaust	
Function inflator:			
Exhaust Valve Mfg.		Condition exhaust:	
Function exhaust:			
Zipper Mfg.		Hood?	
Condition Zipper		Function of zipper	
Material Neck Seal		Condition Neck Seal	
Material wrist seals		Condition wrist seals	
Type Boots		Condition of boots	
Condition Attached Socks?			
Punctures?			
Comments:			

Dry Suit Undergarment

Manufacturer		Model	
Size		Marks	
Pocket Contents			
Jacket		Model	
Size		Marks	
Pocket Contents			
Vest		Model	
Size		Marks	
Pocket Contents			

Wet Suit

Manufacturer		Model	
Color(s)		Style	
Thickness		General Condition	
Jacket Zip Condition		FJ Zipper Condition	
Beaver Tail Closure		Closure condition	
Size:		Hood?	
Comments			

BARKY – INTERVIEW QUESTIONS AND CHECKLISTS FOR GEAR INSPECTION

Weight Belt

Type of Belt		Type of buckle	
Number of weights		Type of weights	
Color of weights		Weight keepers?	
Total weight:			
Clips & accessories?			
Pouch contents (other than weights)			

Notes:

Mask, Fins, and Snorkel

Mfg. of Mask?		Model	
Color		Condition:	
Purge Valve?		Purge valve condition:	
Mask Strap condition:			
Snorkel Mfg.		Model:	
Color:		Purge valve?	
Snorkel keeper:			
Snorkel Purge valve condition:			
Fins Mfg.		Model:	
Size of fins:			
Color:		General condition:	
Fin Straps Condition			

MAINTENANCE RECORDS:			
Tank			
BC			
Power Inflator			
Regulator			
Dive Computer			